

INSTRUCTIONS TO AUTHORS

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General

THERAPIE publishes articles on all aspects of Clinical Pharmacology, Therapeutics, Pharmacokinetics, Pharmacovigilance, Pharmacoepidemiology, Pharmacoeconomics and Evidence-Based Medicine. Manuscripts must be in French or English.

- (1) **Original papers** should not exceed 15 double-spaced pages of text (excluding tables, figures and references).
- (2) **Review articles** are requested by the Editorial Board or the Society.
- (3) **Letters to the editor**, reporting original findings, should not exceed 3 double-spaced pages of text, with only one figure or table.
- (4) **Correspondance** relating to articles or letters is published in the Journal.
- (5) **Adverse drug reactions** or **pharmacovigilance reports** (PV) should follow the French "guidelines" concerning good practice in pharmacovigilance publications. They should include the date the report was notified to the national or regional PV centre: this date will appear on the paper.

Manuscripts must not have been published elsewhere, or be under consideration for publication in other journals. They should be sent to the Editorial Board at the following address:

Pr C. LIBERSA
Rédaction de *THERAPIE*
Laboratoire de Pharmacologie
Faculté de Médecine
1 Place de Verdun
59045 LILLE CEDEX
Tel.: 03 20 44 68 58
Fax: 03 20 62 69 92
E-mail: pharmacol@chru-lille.fr

- (6) **Rapid communications** are restricted to material of sufficient novelty and importance to justify rapid publication. They should not exceed 8 double-spaced pages, including tables, figures and references. If the text is in French, the authors must include a short abstract in English (nomore than 80 words).

The paper should be sent by telefax or express mail to the following address:

Pr J. CARON
Rédaction de *THERAPIE*
Laboratoire de Pharmacologie
Faculté de Médecine
1 Place de Verdun
59045 LILLE CEDEX
Tel.: 03 20 44 68 58
Fax: 03 20 62 69 92
E-mail: pharmacol@chru-lille.fr

Manuscripts that do not conform to the Instructions to Authors, or that are incomplete, will be returned to the authors without being reviewed.

Presentation

Manuscript

Three complete sets of the manuscript, typed double-spaced throughout (including references, legends and footnotes) must be provided. Manuscripts must be arranged as follows:

- a) Title page (with title in French and English); see further instructions below.
- b) Acknowledgements.
- c) Abstract and keywords (in French and English).
- d) Complete text with sections & sub-sections numbered as follows: first-order sections numbered in bold (1.), second-order sections (1.1), third-order sections aligned on the left in bold italics (1.1.1). [Original research articles are based on the following sections: Methods, Results, Discussion]
- e) Conclusion.
- f) References (see below).
- g) Hard copy of tables (one per page) with legends.
- h) Hard copy of figures (one per page) with legends. Pages must be numbered consecutively, beginning with the title page. The text should

not duplicate data provided in the tables and figures. For more details, see below.

Submission of disks

In addition, authors are requested to send a copy of their text on disk, meeting the following criteria:

- 1) The manuscript on disk must match the final/accepted version of the manuscript. In the event of a problem, the hard copy will be considered as the reference.
- 2) The disk must contain only text files, and not tables, figures or graphs.
- 3) Use 3.5" (90mm) PC or Mac disks; clearly specify format and software used, together with author & title of article.
- 4) A hard copy of tables should also be provided as conversion from disk often requires re-keying and tagging.
- 5) Illustrations and graphics: see separate note.

Title page

The first page must include:

- (1) the title, which should not exceed 85 characters;
- (2) a short title (running head), not exceeding 40 letters and spaces;
- (3) a French/English translation of the title;
- (4) authors' full names and complete affiliations;
- (5) the name, telephone number and exact postal address of the author to whom correspondence, proofs and requests for offprints are to be sent;
- (6) grants and other forms of financial assistance should be briefly acknowledged.

Abstract

The abstract, in French and in English, should state the precise objective, findings and conclusions of the study in less than 150 words. No abbreviations, footnotes or references should be included in the abstract. Up to 5 keywords in French and English should be provided on a separate line.

References

Number references consecutively in the order in which they are first mentioned in the text. Identify references in text, tables and legends by superscripted arabic numerals in square brackets, separated by a hyphen for consecutive references^[1-4], and by a comma and no space for non-consecutive references.^[5,7,19] References should directly follow the corresponding text and be placed after any punctuation, including commas and full points.

Journal titles should be abbreviated according to the style used in *Index Medicus* (new series) National Library of Medicine. Authors should consult the List of Journals indexed, which is published annually in the January issue (No. 1, Part 1).

In this System, abbreviations beginning with a capital letter are not followed by full points and not accented; the same is true of authors' names, which should be followed by their initials without punctuation. References should be presented as in the examples below:

- Articles

7. Tauveron I, Hermabessiere J. Acétate de cyprotérone et cancer de la prostate. Une expérience sur 46 cas. *Thérapie* 1988; 43: 175-177 (no italics, no full point at end)

If there is only one page, please indicate if it is an [abstract] or a [letter]. If there are more than 3 authors, cite only the first 3 names, followed by: , et al.

- Books (please note that there are no full points after initials of first names)

19. Giroud J, Mathe G, Meyniel G. *Pharmacologie clinique : bases de la thérapeutique*. Paris: Expansion Scientifique Française, 1978

- Chapters in books

23. Jaffe JH. Drug addiction and drug abuse. In: Gilman AG, Goodman LS, Rail TW, et al., editors. *Goodman and Gilman: the pharmacological basis of therapeutics*. 7th ed. New York: Macmillan Publishing Co., 1986: 532-581

- Laws or regulations

Please provide the Internet address.

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Unpublished articles cannot be included in the list of references unless they have been accepted for publication, in which case they should be described as "In press" with the name of the journal.

Tables

Tables are numbered using **roman numerals**, in the order in which they appear in the text. Their precise point of inclusion should be indicated in the text. All tables should be typewritten and supplied on separate sheets, **without vertical lines**. The title should be written above the table (**Table I**. Table legend), and all notes necessary for comprehension, without referral to the text, should be given below. The meaning of unusual abbreviations and signs (e.g. +/- SD and SEM) should be given.

Figures

All illustrations will be scanned electronically for inclusion in the journal; therefore, care must be taken when preparing artwork for publication. Whatever their nature (graphs, drawings, photographs, etc.), figures should be given **arabic numerals** in the order in which they appear in the text; the precise point of insertion should be indicated in parentheses. There should be no repetition between the data given in the tables and figures, and the number of illustrations should be kept to a minimum. The name of the first author, the abbreviated title of the manuscript and the number and orientation of the figures must be written clearly on the back. All line illustrations should be presented as clear black and white artwork (camera ready copy) printed on paper (1 figure per page) with suitable contrast enabling them to be scanned directly into a printable format. Most figures will be reduced in size for reproduction and the following points should be considered when preparing illustrations:

- (1) Lines, rules, lettering or labelling should not be too thin to reproduce after reduction.
- (2) The symbols used for plotting data points should be large enough to show up clearly when reduced, and not be similar to each other.
- (3) Some shading may not reproduce well after reduction or scanning. Please make shading as clear as possible, and use in the following order: e.g. for histogram columns, open box (clear), closed box (solid), cross hatched (lines one way), heavily stippled, and others (if required).
- (4) The explanation of the symbols and column headings should be given as a key **in the figure itself**, and not in the figure legend. Figures using 3-dimensions do not reproduce well.
- (5) If multiple parts are used (composite figures), ensure that space between each part is minimised, without over-crowding the entire figure.
- (6) When submitting photographs/photomicrographs, please supply a photocopy indicating any areas that may be cropped (the parts of the illustration that could be excluded). This ensures minimal reduction is used.
- (7) If coloured illustrations are desired, the authors should discuss their requirements with the editorial board, as the cost for colour reproduction and printing are significantly higher.
- (8) Figure legends should be typed on a separate sheet, and consist of a short title, and sufficient explanatory notes to make the figure comprehensible without referral to the text. (**Figure 1**. Figure legend)

Important: Figures and tables previously published elsewhere can only be reproduced with the permission of the authors and the original copyright holders.

Unit, abbreviations and symbols

Use metric units (SI units) as fully as possible. Use the sign "%" in text, tables and figures (not percent). Very common abbreviations need not be defined. On the first use of an abbreviation, place it in parenthesis after the full term. Use standard abbreviations where they exist for long medical/scientific terms.

Note these abbreviations: gram, g; kilogram, kg; litre, L; milligram, mg; micro-gram, μ g; millilitre, mL; centimètre, cm; international unit, IU; milli-equivalent, mEq; seconds, s; minutes, min; hours, h. Do not add s for plural units. Limit use of abbreviations; only internationally accepted terms must be used.

Chemical compounds should be referred to by their **international nonproprietary names**, with the proprietary names in parentheses and the first letter capitalised and followed by the symbol TM or [®].

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Proofs must be returned to the Editorial Office within **48 hours** of receipt. If corrections are not received in time, only those of the Editorial Board will be applied. Authors are requested to answer all queries identified by bold type on their proofs. Authors are required to sign the copyright release form supplied with the final proofs.

Offprints

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Author costs

The costs of redrawing or modifying illustrations, and those of extensive changes made at the proof stage will be charged to the authors. The authors should discuss their requirements for coloured illustrations with the editorial board, as the costs for reproduction and printing are significantly higher.

Rapid communications

Highly original work and other reports in the field of pharmacology, therapeutics, pharmacoepidemiology and pharmacoconomics with major scientific impact may be published as rapid communications. Such manuscripts should be addressed by fax or express post to the editor:

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59045 LILLE CEDEX
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Fax: 03 20 62 69 92
E-mail: pharmaco@chru-lille.fr

accompanied by a letter from the authors explaining why they feel their observations merit rapid publication.

These texts should not exceed 8 double-spaced pages (figures, tables and references included).

Rapid communications must follow the usual style for articles (see previous page). The title page should mention the author's fax number.

Authors do not receive page proofs, as the manuscripts are read directly by the Editorial Board in order to minimise delay.

Notice of acceptance or refusal should reach the authors no less than 1 month after receipt of the manuscript, and publication should take less than 3 months.

The original proof of text and figures printed on paper will be sent separately by mail with a copy to Pr J. CARON (see address above)

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